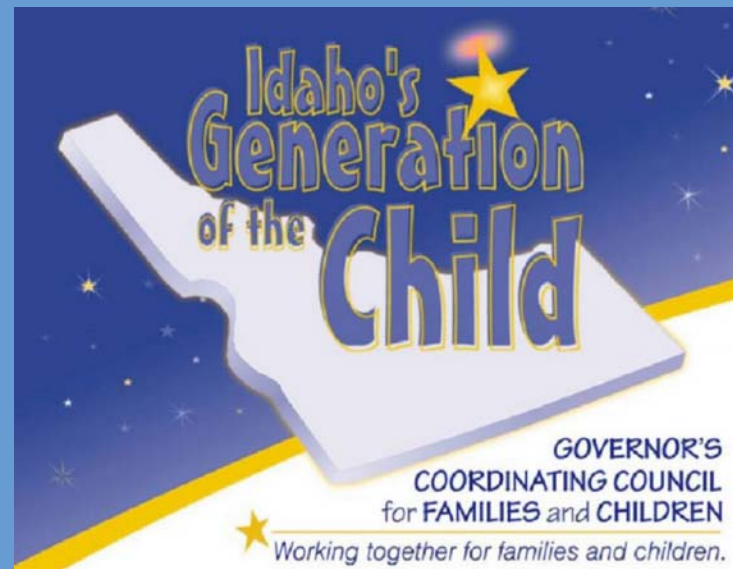


## SPECIAL THANKS TO OUR SPONSORS

### Governor Kempthorne's Generation of the Child Initiative



### Idaho's Promise



IDAHO'S PROMISE  
THE ALLIANCE FOR YOUTH

### Skyline High School, Idaho Falls



*Helping students achieve their highest potential*



**June 15-17, 2005  
Idaho Falls, Idaho**



*Sponsored by  
the Association of Idaho Cities and  
the Governor's Generation of the  
Child Initiative*





# What is the Idaho Youth Leadership Conference?

The Association of Idaho Cities is offering a Youth Leadership Conference in conjunction with its Annual Conference in Idaho Falls. The Youth Conference will convene at 6:00 p.m. June 14 and end at 3:00 p.m. June 17. The AIC Annual Conference is attended by several hundred city officials; the Youth Leadership Conference is expected to draw over 100 youth from around the state.

Centering on the theme “*Strengthening Today’s Leaders - Creating Tomorrow’s Legacy*,” the Youth Leadership Track is designed to empower youth to be competent and confident leaders. There will be plenty of exciting activities. During the conference, youth delegates will:

- Learn to work with your local elected officials
- Learn to accurately identify, understand and respect the feelings of others
- Develop skills to identify and solve problems and ethical dilemmas
- Learn how to work as a team
- Develop a positive self-concept
- Create a positive mental attitude
- Recognize the importance of school and community service
- Learn how to delegate and include others effectively
- Opportunity for youth to meet and work with city officials from their communities

## Scholarships For Military Youth

In partnership with the Governor’s Generation of the Child Initiative, AIC is proud to offer **full** scholarships to **youth of parents who are currently serving in the armed forces.**

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### Questions

If you have any questions, please feel free to call

Mandy DeCastro or Leon Duce  
Association of Idaho Cities  
Phone: (800) 344-8594  
Fax: (208) 344-8677  
3100 S. Vista Ave., Ste. 310  
Boise, ID 83705  
mdecastro@idahocities.org  
lduce@idahocities.org or

Conference Brochure is available electronically  
by clicking on the **AIC website** at  
**[www.idahocities.org](http://www.idahocities.org)**.

## Scenes from 2004 Youth Leadership Conference



**“I can’t wait to go back to my city and implement what I learned and keep in contact with new friends. This was a Blast!”**

Liability & Activity Participation Information  
and Parent/Guardian Permission Slip

I am the parent of \_\_\_\_\_. I hereby give him/her permission to attend and participate in the Idaho Youth Leadership Conference (YLC) being held June 15-17, 2005, at the Shilo Inn in Idaho Falls, ID, sponsored by the Association of Idaho Cities (AIC).

I have read the AIC Youth Leadership Conference brochure and all participant information. Further I understand the following:

1. The conference program is full and demanding.
2. Scheduled program activities could be challenging, and might include:
  - Teambuilding activities like Indoor Rock Climbing, and /or a Ropes/Obstacle Courses.
  - Outdoor activity like Horseback riding
  - Community Service Project which could include painting, cleaning or other physical service projects.
3. I understand that such permission means that I assume on behalf of my son/daughter all risks and hazards incidental to his/her participation in all activities (as mentioned above) undertaken in connection with YLC including, but not limited to, physical injury. (As agreed upon on Medical History Form).
4. Youth participants will be sleeping in supervised same-sex rooms at Skyline High School from Tuesday June 14 to Friday, June 17, 2005.
5. All YLC participants will be involved in transportation by charter bus to the Shilo Inn and other workshop and activity locations with Idaho's Promise AmeriCorps Chaperones.
6. If my son/daughter breaks any of the YLC Code of Conduct rules and/or is consistently acting inappropriately, he/she will be sent home early at my expense.
7. Photographs taken of youth participants during YLC activities may be used by AIC in print, and in any other medium.
8. I agree to release and hold harmless from liability AIC, the City of Idaho Falls, and all other affiliates associated with YLC for any injury sustained by my child while he/she is attending or traveling to and from this event, whether the result of negligence or any other cause. In addition, I understand that my son/daughter will be under the supervision of an Idaho's Promise AmeriCorps chaperone, but there is no guarantee of 24-hour supervision.
9. The Registration Form, Confidential Medical History Form, Photo Release Form, Code of Conduct Form, and the Acknowledgement Statement are all required for participation in YLC.

*I fully understand all of the above, and will comply with the rules and regulations of YLC.*

\_\_\_\_\_ Date \_\_\_\_\_ Signature of Youth Participant

*I fully understand all of the above and give my permission for my son/daughter to attend YLC.*

\_\_\_\_\_ Date \_\_\_\_\_ Signature of Parent/Guardian



Dear 2005 AIC YLC Participant and Parent/Guardian

Congratulations on your decision to attend the “*Strengthening Today’s Leaders – Creating Tomorrow’s Legacy*” Youth Leadership Conference! We are delighted that you will be attending the conference. Our staff has been hard at work for several months anticipating your arrival. Our goal is to make your experience meaningful and memorable.

Attending the YLC will be an experience. You will be asked to take part in long days; explore and build leadership skills; plunge your hands, mind, and heart into community service; and seek to find lasting solutions with your city leaders that you can take home with you. You will need to become part of a team; find ways to see past differences, and embracing what we each bring to the table. Without a doubt, you will leave with a special set of friends and memories.

The AIC Youth Leadership Conference will take place in Idaho Falls, located in eastern Idaho, in conjunction with the Association of Idaho Cities’ 58<sup>th</sup> Annual Conference. During the conference, you will be connecting with other youth and city leaders that make a difference in communities throughout the state.

In order to prepare yourself, it is important for you to read through this packet of materials. Enclosed you will find details about the program, as well as a number of forms to fill out and sign by you and your parent(s)/Guardian(s). Please mail the forms directly to the Association of Idaho Cities at the following address:

Association of Idaho Cities  
Attn: Youth Registration  
3100 S. Vista Ave., Suite 310  
Boise, ID 83705

Once we have received your forms, you will receive a confirmation letter or email with further information, including transportation schedules.

If you have any questions, please feel free to contact us at (800) 344-8594 or [mdecastro@idahocities.org](mailto:mdecastro@idahocities.org)

Sincerely,

*Ken Harward*  
Ken Harward  
AIC Executive Director

Mandy De Castro  
AIC Meeting Planner



# Participant Information

## AIC Youth Leadership Conference

### Cost

The registration fee for the conference is \$130. This covers workshops, materials, lodging, transportation, and all meals and activities during the conference. Complete and send in the registration form on page 4 or register online at [www.idahocities.org](http://www.idahocities.org) through the "Calendar" link.

### Transportation

Bus transportation will be provided to, from and during the conference by the Association of Idaho Cities. There will be two buses arranged to pick up youth throughout the state. The following is the initial pick-up locations for the buses:

- ◆ **Bus 1:** Begins in Lewiston and will stop in Moscow, Coeur d'Alene and end in Idaho Falls
- ◆ **Bus 2:** Begins in Boise and will stop in Mountain Home, Twin Falls, Pocatello, Black foot and end in Idaho Falls.

Details on specifics will be provided with registration confirmation.

### Conference Site

The Conference will be held in conjunction with the AIC Annual Conference at the Shilo Inn Hotel in Idaho Falls, June 15-17, 2005.

### Housing

Housing for the youth delegates will be provided by and located at Skyline High School in Idaho Falls. It is mandatory the youth utilize the arranged housing.

### Chaperones

Idaho's Promise AmeriCorps Members will be available to chaperone the youth throughout the conference.

### Scholarships

In partnership with the Governor's Generation of the Child Initiative, AIC is proud to offer **full** scholarships to **youth of parents who are currently serving in the armed forces.**

### Activities

Youth will have the opportunity to not only meet with and learn from knowledgeable professionals, but they will further develop those skills learned during a service project and Rock Climbing. Each evening the youth will be able to mingle with city officials. Please make sure parents/guardians have signed all release forms. Without these forms, youth will not be able to participate in these activities.

### Medical Forms and Medication

Enclosed in this packet is a Confidential Medical Form. Your parents/guardians must complete this form. The signed authorization must be on file at AIC in order for you to participate. It is crucial that AIC is aware of any health-related concerns.

Any medical information that may have been omitted from your Confidential Medical Form or that occurs after the form is submitted must be given in writing to the AIC staff upon arrival at registration. All medication will be registered upon participants arrival and will be distributed by Idaho's Promise AmeriCorps members as prescribed/needed. This includes all prescription drugs as well as allergy medication, Tylenol, Advil, and inhalers.

### Discipline

The AIC Staff and the Idaho's Promise AmeriCorps Members reserve the right to send home any participant who does not abide by the AIC rules. The family of any participant will be advised that the participant is homeward bound

Conference Brochure is available electronically by clicking on the **AIC website** at [www.idahocities.org](http://www.idahocities.org).

# Code of Conduct

## AIC Youth Leadership Conference

**All youth are expected to conform to the Code of Conduct described in this agreement.**

Youth are requested to initial in the space provided.

- \_\_\_\_\_ I will turn over all medications to authorized medical personnel upon arrival. Prescription or other approved medications require verification in the medical section of this form and can only be dispensed under supervision by AICstaff and Idaho's Promise AmeriCorps members.
- \_\_\_\_\_ I agree to be punctual for all workshops, activities and shuttle services between venues.
- \_\_\_\_\_ I will be at designated places and stay with my assigned group at all times. (Attendance at all sessions, meals and activities is MANDATORY.)
- \_\_\_\_\_ I will maintain a respectful attitude toward peers, speakers, elected officials, conference staff and the personal belongings of others.
- \_\_\_\_\_ I will respect all site facilities (maintaining the condition of dormitories and venues).
- \_\_\_\_\_ I understand that I am responsible for all damages to personal belongings and property.
- \_\_\_\_\_ I understand that smoking and possession or use of illegal chemicals, alcohol or weapons are strictly prohibited.
- \_\_\_\_\_ I will ensure that I dress appropriately for all YLC activities.
- \_\_\_\_\_ I understand the following are prohibited during the YLC: Clothing that advertises alcohol, tobacco, or other drugs; clothing that conveysoffensive messagesof any kind; tube tops; crop tops; low-cut tops; sleeveless tops; backless tops; and mid-rift baring tops; very short shorts/skirts; pants/shorts that sag inappropriately; and body piercings should be removed for the span of the conference. Shoes should be worn in all public areas.
- \_\_\_\_\_ I understand that walkmans, radios, CD players, and electronic games are not to be brought to the conference.
- \_\_\_\_\_ I understand that YLC involves day and evening scheduling. Visitors are not allowed.
- \_\_\_\_\_ I understand and agree that the effectiveness of the YLC depends on my commitment and complete participation.

Any violation of the of the Code of Conduct and/or destructive or disruptive behaviors not limited to, but defined as illegal or unacceptable by the Association of Idaho Cities and/or Skyline High School staff, may result in termination of the youth delegate's participation at the Idaho Youth Leadership Conference. The Association of Idaho Cities will notify a parent or guardian and the youth delegate will be asked to return home immediately at his/her own expense. Expenses incurred from damage to property and/or personal belongings and travel arrangements will be the responsibility of the individual and not that of the Association of Idaho Cities.

I have carefully read, understand and will comply with the rules and regulations set forth by the conference organizers and chaperones.

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Signature of Youth \_\_\_\_\_ Date \_\_\_\_\_

Photo/Video Release  
AIC Youth Leadership Conference

During the conference there will be opportunities where television stations, and/or newspaper reporters to interview you concerning your participation at the Youth Leadership Conference. Before disclosing your name, personal information, or photograph to the press your authorization is needed. This form will also give authorization to the Association of Idaho Cities to take pictures of you during the conference and if you agree, publish your name and age if needed in promotional materials and publications.

I hereby give permission for images of my child, captured during regular and special Youth Leadership Conference activities through video, photo and digital camera, to be used solely for the purpose of the Association of Idaho Cities promotional material and publications, as well as any media coverage during the conference, and waive any rights of compensation or ownership thereto.

Name of Youth Participant (Please Print): \_\_\_\_\_

**Please check the appropriate boxes and sign below:**

- |  |  |
|--|--|
| <input type="checkbox"/> You may print my child's name           | <input type="checkbox"/> You may NOT print my child's name           |
| <input type="checkbox"/> You may print my child's age            | <input type="checkbox"/> You may NOT print my child's age            |
| <input type="checkbox"/> You may print my child's picture        | <input type="checkbox"/> You may NOT print my child's picture        |
| <input type="checkbox"/> You may quote a statement from my child | <input type="checkbox"/> You may NOT quote a statement from ny child |

Name of Parent/Guardian (Please Print): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

and will be responsible for transportation, including all related costs.

**Dress Code**

The dress of both men and women should always be modest, neat, and clean consistent with the dignity adherent to representing your community. Modesty and cleanliness are important values that reflect personal dignity, integrity, maturity and professionalism. In addition, due to the constant moving, dressing appropriately will enable you to be comfortable.

The following are prohibited during the YLC: Clothing that advertises alcohol, tobacco, or other drugs; clothing that conveys offensive messages of any kind; tube tops; crop tops; low-cut tops; sleeveless tops; backless tops; and mid-rift baring tops; very short shorts/skirts; pants/shorts that sag inappropriately; and body piercings should be removed for the span of the conference. Shoes should be worn in all public areas.

If you have questions about the appropriatness of a piece of clothing, it's probably best not to bring it.

**Money and Valuables**

Other than money for meals while traveling, or other incidentals, very little will be needed. AIC will not be responsible for any valuables, and it is strongly recommended that you do not bring valuables to the conference.



**Required Items**

- ◆ Sleeping Bag
- ◆ Shoes - one pair that can get dirty, one pair that is comfortable, one pair for a picnic at the Zoo.
- ◆ Insect Repellant
- ◆ Towels and Washcloths
- ◆ Personal toiletries
- ◆ Sunscreen
- ◆ Water bottle
- ◆ Socks and underwear
- ◆ Pajamas
- ◆ Pens and Pencils
- ◆ Flashlight
- ◆ Sunglasses
- ◆ Hat
- ◆ Open Mind and a Sense of Adventure

Keep in mind that the weather can vary from hot, warm days to cool evenings, so please remember to bring a light jacket or a sweater.

**Recommended Items**

- Camera and film
- Shower Shoes
- Pillow
- Reading mateirals
- Small backpack/daypack

# Required Forms

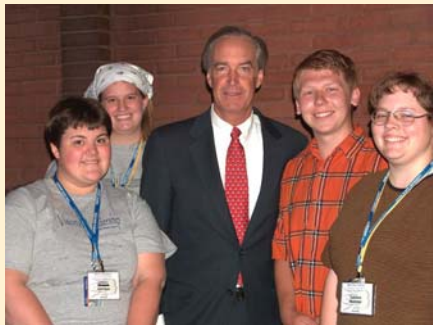
## AIC Youth Leadership Conference

Following are a number of forms that are required for participation. Please read, complete, and sign the necessary forms and mail them back to the Association of Idaho Cities ASAP.

- ◆ Youth Participant Registration Form
- ◆ Youth participant Travel and Transportation Information
- ◆ Confidential Medical History
- ◆ General Rules (Youth Participant Copy and AIC Copy)
- ◆ Acknowledgement Statement and Permission Slip (Youth Participant Copy and AIC Copy)
- ◆ Release and Liability Form

**Please Note**  
Youth participants should return all forms to the AIC office at the address below.

Association of Idaho Cities  
Attn: Youth Registration  
3100 S. Vista Ave., Suite 310  
Boise, ID 83705



# Youth Transportation Information

## AIC Youth Leadership Conference

**AIC strongly encourages that youth try to travel to the conference with their city officials to begin developing and/or strengthening their relationships to work together during their three days together.**

- ☐ I reside in the immediate area and will not be utilizing the bus transportation offered by AIC
- ☐ I will be travelling together with my mayor/city official to the YLC
- ☐ I will be utilizing the bus transportation provided by AIC

AIC will provide two charter busses and will pick up youth attendees at specified locations (not yet determined) on route to Idaho Falls. One Bus will leave from Boise area and travel south to Idaho Falls and the other bus will leave from Lewiston area and drive north through Coeur d’Alene to Idaho Falls.

**Please indicate the pick-up location closest to you** (once we have recieved all the registrations we will mail information on the specific pick up location in the city’s listed below.)

### Boise Bus

- ☐ Boise
- ☐ Mountain Home
- ☐ Twin Falls
- ☐ Pocatello
- ☐ Blackfoot

### Lewiston Bus

- ☐ Lewiston
- ☐ Moscow
- ☐ Coeur d’Alene
- ☐ St. Anthony
- ☐ Rexburg

**Please Note:** Idaho’s Promise AmeriCorps Members will be travelling with the youth on the bus.

The travel time from Coeur d’Alene to Idaho Falls will be approximately 8-9 hours, so please bring some food and water or some money to buy food along the way.

The bus will be starting early on Tuesday, June 14th when leaving Lewiston to ensure a timely arrival in Idaho Falls.



Medical Treatment and Medication Authorization  
AIC Youth Leadership Conference

Name of Youth Participant (Please Print): \_\_\_\_\_

Medical Treatment Authorization

The program staff must have permission to provide routine nonsurgical medical care for participants and staff. Permission is also required to secure certain services which AIC staff/Idaho's Promise AmeriCorps Members are not equipped to perform. These services include x-rays, laboratory tests, and emergency room services. Such services are readily available at nearby community hospitals.

The authorization needed is for the use of these services when deemed advisable by staff at the program. In the event of anything other than routine first aid issues, parents/guardians will be contacted immediately.

I hereby give permission to the Association of Idaho Cities to secure emergency medical and surgical treatment and routine non-surgical medical care for:

Name of Participant (Please Print): \_\_\_\_\_

Parent/Guardian Name (Please Print)	Parent/Guardian Signature	Date
_____	_____	_____

Authorization to Dispense Non-Prescription Medication

If you so choose, you can give program staff permission to dispense non-prescription medication, including acetaminophen, ibuprofen, and benadryl, for routine needs. Staff will keep a record of the time of administration and the dosage given. Please note that participants are not allowed to keep any medications, even over-the-counter medications, they might bring to YLC with them. All medication must be checked-in with staff upon arrival and will be dispensed as directed.

☐ I hereby give permission to the Association of Idaho Cities and Idaho's Promise AmeriCorps Members to dispense non-prescription medication to

Name of Participant (Please Print): \_\_\_\_\_

Parent/Guardian Name (Please Print)	Parent/Guardian Signature	Date
_____	_____	_____

☐ I do NOT give permission for staff to dispense non-prescription medication. (If you check this box, we ask that you inform your son/daughter of this decision before they arrive at the YLC.)

OFFICE USE ONLY	
Medications:	
1.	
2.	
3.	

\*\*\*Please Note: Idaho's Promise AmeriCorps Members are all CPR Certified \*\*\*

Youth Leadership Conference

June 15-17, 2005  
Idaho Falls, Idaho

..... Registration Form .....

For Youth:

Cost: \_\_\_\_\_ \$130 (postmarked May 27 or before) \_\_\_\_\_ \$150 (After May 27)

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

School \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_ DOB \_\_\_\_\_

Grade as of Sept. 1, 2005: ☐ Freshman ☐ Sophomore ☐ Junior ☐ Senior

T-shirt size: ☐ XS ☐ S ☐ M ☐ L ☐ XL ☐ XXL

Method of Payment

\_\_\_\_ Check enclosed (Please make checks payable to: Association of Idaho Cities)

\_\_\_\_ Check in the mail

\_\_\_\_ Scholarship (for youth of parents currently serving in the armed forces only)

\_\_\_\_ Credit Card (accept Visa/Mastercard)

Credit Card No. \_\_\_\_\_ Card Type \_\_\_\_\_ Exp. Date \_\_\_\_\_

Billing Address of Credit Card Holder (Please include Zip Code) \_\_\_\_\_

Signature of Credit Card Holder \_\_\_\_\_

For Parent/Guardian:

Parent/Guardian \_\_\_\_\_

Address, if different than youth's \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Parent/Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Scholarships** In partnership with the Governor's Generation of the Child Initiative, AIC is proud to offer full scholarships for youth of parents who are currently serving in the armed forces. If you qualify, please provide the Military ID# in the space below.  
Military ID# \_\_\_\_\_

Register online at [www.idahocities.org](http://www.idahocities.org) | Fax to AIC at (208) 344-8677 | or mail to:  
AIC, Attn: Youth Registration, 3100 S. Vista Ave., Ste.310, Boise, ID 83705

Confidential Medical History  
AIC Youth Leadership Conference

*Any information provided on this form will be held strictly confidential and will only be released to AIC staff and Idaho's Promise AmeriCorps Chaperones as a means of ensuring the safety and well-being of each participant.*

General Information

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Age: \_\_\_\_\_ Gender: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Business Phone: \_\_\_\_\_

In case of emergency and parent/guardian is not reachable, notify:

1. \_\_\_\_\_ Relationship: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

2. \_\_\_\_\_ Relationship: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Family Physician: \_\_\_\_\_ Clinic Name: \_\_\_\_\_

Clinic Address \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Clinic Phone Number: \_\_\_\_\_

Please furnish the following information about your family's health/hospitalization insurance:

Name of Insurance Company: \_\_\_\_\_

Address of Insurance Company: \_\_\_\_\_

Subscriber's Name: \_\_\_\_\_

Certificate/Policy Number: \_\_\_\_\_

Group Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_

\*\*\* Please attach a copy of your insurance card to this form. \*\*\*

Height: \_\_\_\_\_ Weight: \_\_\_\_\_

Please indicate if you have any specific allergies: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Current medications (Please bring enough to cover your stay): \_\_\_\_\_

\_\_\_\_\_

Other Information we should be aware of to provide you with a safe experience: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I understand that I assume on behalf of my son/daughter all risks and hazards incidental to his/her participation in all activities undertaken in connection with YLC, including, but not limited to, physical injury. Initial one of the following:

\_\_\_\_\_ I have insurance that will pay for medical expenses if my son/daughter is injured while participating in YLC.

\_\_\_\_\_ I do not have insurance for my son/daughter and understand that AIC will not be held responsible and will not pay any doctor, hospital, or medical expenses if my child is injured while participating in YLC activities.

I certify that the information provided is accurate and complete.

Signature of Parent/Guardian \_\_\_\_\_ Date: \_\_\_\_\_

